

Controlled Assessment

Writing



Who mark?

To be marked by Edexcel

The work completed in controlled assessments must be submitted for marking **WITHOUT** any opportunity for comment and redrafting.



How long is the test?

To be completed during two sessions of no more than one hour each



How many character?

**Two pieces of writing, at least
100 characters each;**

**To aim for C or above, need to
produce up to 150 characters**



Can they write the same thing as in Speaking?

No direct overlap of content
across the formal speaking and
writing assessments



When to take the exam?

**To be undertaken at any time
during the course prior to the
submission deadline (15th May)**



When to take the exam?

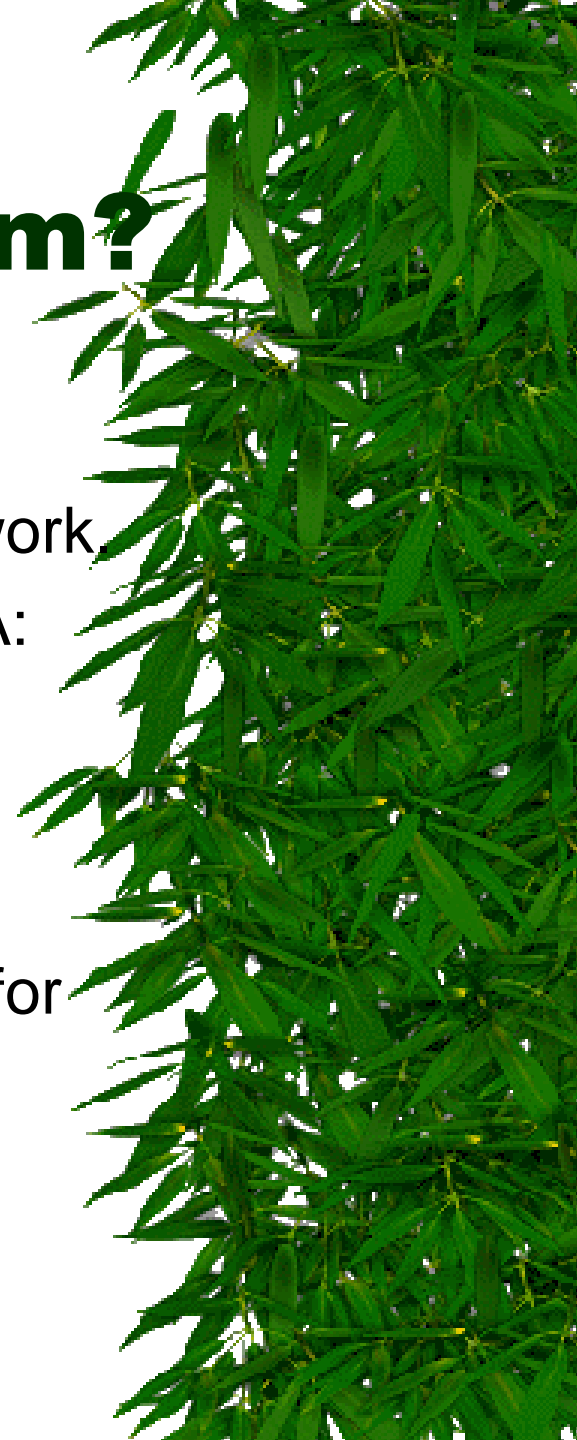
As you all agree, candidates should NOT be submitting material until they have sufficient breadth of language to cope with high level work.

A typical pattern may be to set 3 separate CA:

- 📅 One at the end of Yr 10
- 📅 One at the end of Term 1 in Yr 11,
- 📅 One b4 Easter in Yr 11.

This would allow for the best 2 to be chosen for final submission

****However, since you start learning Chinese from Y10, the above dates have to be rescheduled.**



How to prepare?




Students should have up to 6 hours' teaching time (within a maximum of two weeks) to prepare for their writing assessment.

In those two weeks it is possible for students to take the stimulus home to do research and prepare notes for the assessment.

It is important to ensure that the submitted work is the learner's own. Unfortunately we cannot control candidates who ask for help at home.



What can students refer?

-  a dictionary (which can be online),
-  the relevant stimulus,
-  brief notes which they have made in the preparation time



Who provide stimuli?

- ☐ Edexcel-produced
- ☐ or centre-devised

Stimuli are refreshed at least every two years.



A Note Form to be used

Students need to put notes on a Note Form which can be downloaded from Edexcel's website.

The Note Form goes with the submitted work.



CA Notes Form (Chinese Writing)

Link for downloading:

<http://www.edexcel.com/migrationdocuments/GCSE%20New%20GCSE/CA%20Notes%20Form%20-%20Writing%20-%20Chinese.pdf>



What can be put in the Note Form?

- 📁 up to 30 English words,
- 📁 or 50 Hanzi
- 📁 or max. 30 Hanzi + 20 English words/pinyin
- 📁 in bullet point or mind map format

- 📁 In addition, students may also produce up to 5 small drawings on the Note form.



What to be put on the notes?

It will depend on the candidate's needs as what words are used.

Sentence stems are useful for some, difficult words are useful for others.

Some may prefer indicators of aspects, and others may want to have some reminder about useful phrases.



What CAN'T teacher do?

**No help or specific feedback on
students' preparatory work**






What CAN teacher do?

carry out more than two CA with their students as long as the stimuli used and work produced are different on each occasion, then submit the two best for external marking



3 P

-  **Present:** Teachers should have planned the CA writing task before they start a block of T & L activities. In the general T & L activities students gather chunks of language: to formulate opinions and justifications for various topics. – no time limit, no limit on teacher involvement.
-  **Prepare:** the students are given the task, they refer to the previous T & L to prepare for the task - Time limit: 6 teaching hours within max. 2 weeks. Teacher can only explain general requirements of the task. Preparation can take place inside and outside the classroom.
-  **Produce:** the students take the task in a setting same as terminal exams. They produce the final version in the CA session. Teachers can't do much about it except choose the best two for each student to submit.



CA can take place in a classroom

“Teachers should be able to accommodate the occasional absence of a candidate by ensuring that an opportunity is given to them to make up the missed CA. An alternative controlled session may be organised for such candidates.”

Wall displays which may give help should NOT be in evidence.

As for supervision, the other usual precautions for terminal exams should be observed.



Authenticity Record Sheet

Teachers and students must fill in the
CA authenticity record sheet – Writing
before submitting work to Edexcel with
related notes

See Page 103 in your copy of *Specification*



Cover the same theme, but no overlap, how? For example,

Unit 2 Speaking

Task 1 – stimulus-based interaction

Student as an assistant in Tourist Information Office, providing information about local amenities (formal, giving information)

Task 2 – Picture-based discussion

Students talk about a photo of their choice that is related to a holiday/exchange visit spent in China (informal, expressing opinions, evaluative)

Unit 4 Writing

Task 1 – write a letter of complaint (formal) to the Tourist Information Office about transport arrangements

Task 2 – design poster content to attract fellow students to a school exchange (informal, descriptive).

